

### Checklist for Tourist Visa

1. A fully completed Schengen visa application form.
2. Copy of Passport with a validity of more than six months from the submission date.
3. A picture with a white background.
4. Birth certificat
5. Family Certificate
6. Marriage Certificate
7. Proof of financial means: International Card, euro bank exchange
8. A hotel reservation or an invitation letter issued by the Police in Spain.
9. A travel insurance which must be covered the length of the trip.
10. Flight ticket reservation.
11. Work Certificate

<p><b>Public/Private workers</b></p> <ul style="list-style-type: none"> <li>- A working certificate issued and dully signed by the employer's applicant, stating position at the Company, years at work, monthly salary.</li> <li>- Time allow for leave by your employee</li> </ul> <p><b>Self-employees/Commercial Activities.</b></p> <ul style="list-style-type: none"> <li>- Updated Commercial License.</li> <li>-Proof of commercial activities with Spanish or European Companies</li> <li>- Company's bank statements ( last six months)</li> <li>- Invitation letter issued by a Spanish Company</li> </ul>	<p><b>Retired persons</b></p> <ul style="list-style-type: none"> <li>- Proof of financial means ( state pension, private equity funds, any other source of income)</li> </ul> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>- A certificate from the university/school stating type and length of studies currently undergoing.</li> <li>- An affidavit issued by their parents stating that they will be responsible for all the expenses.</li> <li>- Minors need, when traveling alone, an authorization issued by their parents and signed before a judge or local authority.</li> </ul>
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